

# Accent Music Academy Policy Sheet

Effective September 1<sup>st</sup>, 2022 – August 31<sup>st</sup>, 2023

**Payment Plans:** You have a choice of paying for lessons using our **Tuition Plan** or **Flex Plan**. The **Tuition Plan** is a set amount (either monthly or for the school year) which is a commitment to taking 4 lessons per month. The **Flex Plan** allows you to pay monthly based on a per-lesson rate. The **Tuition Plan** payments cannot be prorated, except for teacher cancellations that are not made up. The **Flex Plan** payments are slightly more per lesson, but the monthly payment can be prorated based on properly cancelled lessons.

**Cancellations:** Students are expected to attend all scheduled lessons unless you notify your teacher at least 24 hours in advance. If you fail to give your teacher 24-hour notice, or you just don't show up, you will still need to pay for this lesson, and it cannot be made up. If you have a last-minute illness or emergency, your teacher may make an exception. However, this decision is up to the individual teachers, so please discuss this with them.

**Payment Due-Date:** All monthly payments are due on the 15<sup>th</sup> of the month prior to the month they cover.

**Grace Period/Late Fee:** You are extended a grace period until the end of the month prior to the month that is being covered by the payment. If a payment is not received by the 1<sup>st</sup> of the month, it is considered late and you may be assessed a late fee of \$10 per week until it is paid.

**Payment Methods:** You may pay with check or with credit card. If you wish to pay by credit card, you have two choices. You may go to our website ([accentmusicacademypgh.com](http://accentmusicacademypgh.com)) and pay with your cc through PayPal. Or you may fill out an Auto-Pay form.

## Tuition Pricing

Pricing	Monthly Pay	Pay For School Year*
# of Lessons →→	4/month	36 lessons (Sep – May)
30-minute Lessons	<b>\$88</b>	3 installments of \$246
45-minute Lessons	<b>\$126</b>	3 installments of \$355
60-minute Lessons	<b>\$160</b>	3 installments of \$456

## Flex Plan Pricing

Lesson Length	Amount Per Lesson
30 Minutes	\$24
45 Minutes	\$35
60 Minutes	\$45

\*The School Year Plan will be prorated for those who start after Sep 1, 2022. This plan is only available until Dec 1, 2022

**5-Week Months:** With the Tuition Plan, the 5<sup>th</sup> lesson that occurs occasionally will be “banked” to offset missed lessons in other months. With the Flex Plan, you will pay for the 5<sup>th</sup> lesson in a 5-week month provided you have no other missed lessons to offset.

**Auto-Pay for Flex-Plan Students:** If you are signed up for autopay, we will do our best to apply discounts when lessons aren't made up. However, at times we may let a missed lesson go for a month to allow the teacher time to make it up. Our goal is to ensure things are fair in the long run. If you have any questions, please contact us.

**Flex Plan Attendance:** Although you have the right to deduct an occasional missed lessons from your payments, you still need to attend frequently enough to make progress and to warrant a reserved spot in your teacher's schedule. This will be assessed on a case-by-case basis and at the discretion of each individual teacher.

**Paying per Lesson:** If for some reason you wish to pay by the lesson, the cost is calculated at \$52/hour. We do not recommend this if you intend to take regular lessons.